

Indiana Environmental Health Association, Inc. **Executive Board Meeting Minutes of the August 13, 2021 meeting.**

**NEXT MTG DATE: Friday, October 15, 2021 – 11:00 am**

**LOCATION:** ISDH Building (**Via Microsoft Teams only**)  
**AGENDA:** Chapter and Committee Reports/Old and New Business

**FROM:** Lisa Chandler - Secretary  
Tami Barrett – Board Secretary

**TO:** **OFFICERS**

Past President & Awards Committee Chair – JoAnn Xiong Mercado  
President and NEHA Liaison – Jammie Bane\*  
President-Elect – Holley Rose\*  
Vice President – Jennifer Heller\*  
Treasurer – Gretchen Quirk (2019/2020)\*  
Secretary – Lisa Chandler\*

**CHAPTER REPRESENTATIVES**

Reba Taylor-Hill – Central Chapter \*  
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter\*  
Beth Bowlen – Southeastern Chapter \*  
Lisa Harrison – West Central Chapter\*  
Ed Norris – Wabash Valley Chapter \*  
Nicole Corwin – Northeast Chapter\*  
Stephanie Cain – East Central Chapter \*  
Karen Flanigan – Northwest Chapter \*

**OTHERS**

Matthew Herrick & Catherine Hess – Auditors  
Tara Renner – Committee on Professional Education and Development (COPEd)  
Lynette Schrowe – IDEM Liaison  
Jason Ravenscroft – Membership Committee Chair  
Ed Norris – Publications Committee Chair  
Mike Sutton – Nominations Committee Chair  
Amanda Deering – International Association for Food Protection (IAFP) Liaison  
Alice Quinn – Co-Chair, Wastewater Management Committee  
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison (July 2021)  
Amanda Lahners - Co-Chair, Wastewater Management Committee  
Lisa Harrison – Indiana Department of Health (IDOH) Liaison  
Denise Derrer – Board of Animal Health (BOAH) Liaison  
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison  
Kim Irwin - Indiana Public Health Association (IPHA) Liaison  
Amy Ayers & Mariah Allen, Co-Chairs - Food Protection Committee  
Elizabeth Bowman – General Environmental Health Services Committee Chair  
Jennifer Heller - Terrorism and All-Hazards Preparedness Chair  
Vacant – Website Committee Chair  
Vacant – Parliamentarian  
Tami Barrett – Board Secretary

Minutes of the August 13, 2021 Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 11:01 am by President-Elect Holley Rose.

Those attending all or part of the virtual meeting:

Holley Rose – President-Elect\*  
Jennifer Heller, Vice President\* and Chair, TAHP Committee  
Lisa Chandler – Secretary\*  
Gretchen Quirk – Treasurer (2019/2020) & (2021/2022)\*  
Catherine Hess – Auditor  
Reba Taylor-Hill – Central Chapter Rep.\*  
Stephanie Cain – East Central Chapter\*  
Karl Glaze – Southern Chapter Rep\*  
Nicole Corwin – Northeast Chapter Rep.\*  
Lynette Schrowe – IDEM Liaison  
Doug Mathis – NACCHO Liaison  
Denise Derrer – BOAH Liaison  
Tara Renner – COPED Committee Chair  
Ed Norris – Wabash Valley Chapter Rep.\* & Publications Committee Chair  
Mariah Allen - Food Protection Committee Co-Chair  
Jason Ravenscroft – Membership Committee Chair  
Kim Irwin – IPHA Liaison  
Tami Barrett – Board Secretary

Those not attending:

JoAnn Xiong Mercado – Past President and Awards Committee Chair  
Jammie Bane – President\* and NEHA Liaison  
Matthew Herrick – Auditor  
Karen Flanigan – Northwest Chapter Rep\*  
Lisa Harrison – West Central Chapter Rep.\* and IDOH Liaison  
Elizabeth Bowman – General Environmental Health Services Committee Chair  
Amanda Lahners – Wastewater Management Committee Co-Chair  
Mike Sutton – Nominations Committee Chair  
Amy Ayers, Co-Chair – Food Protection Committee  
Amanda Deering – IAFP Liaison  
LA Brown - Indiana Onsite Wastewater Professionals Association Liaison (July 2021)  
Beth Bowlen – Southeastern Chapter Rep.\*  
Alice Quinn – Wastewater Management Committee Co-Chair  
Association (IOWPA) Liaison

\*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

**SECRETARY'S REPORT** – Lisa Chandler/Tami Barrett

Holley Rose asked for comments or corrections to the July 23, 2021 (changed from July 16, 2021) minutes. Hearing none, she stated the minutes are accepted as presented.

**TREASURER'S REPORT** – Gretchen Quirk

Current July Budget Report (submitted by Gretchen Quirk)

The BMO Harris Checking Account balance is \$11,579.31

The BMO Harris Savings Account balance is \$4,742.87

The Fall Conference Account balance is \$22,572.30 (last bank statement)

The Capital Fund (30-month CD) balance is \$30,105.54 (**as of January 2021 is now a 13-month CD**)

The COPED Principal Account (60-month CD) balance is **\$16,889.00.**

The COPED Available balance is \$4,242.87 (*which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction*)

Holley stated the July Treasurer's Report is filed subject to audit.

Jennifer Heller asked if the Association is currently in the red or black. Gretchen stated that the Association will be about \$2,000 to \$3,000 in the red by the end of the year based on the current budget which is similar to 2020. This is the result of not having conference surplus due to the COVID-19 pandemic.

**AUDITORS** – Catherine Hess & Matthew Herrick

Catherine stated they still need to audit the NE Chapter and EC Chapter books.

**LIAISON REPORTS**

**BOARD OF ANIMAL HEALTH (BOAH) LIAISON** – Denise Derrer

**Animal Health:**

BOAH is working with Indiana Department of Health to monitor the equine population in a portion of Northern Indiana for Eastern equine encephalitis (EEE). There have been cases in the last two years in horses and humans. Equines tend to be the "canaries in the coal mine" for this disease to indicate a need for environmental mitigations for mosquitoes. BOAH is monitoring the international scene with the diagnosis of African swine fever (ASF) in the Dominican Republic (this is the first finding in nearly 40 years in this hemisphere). While ASF does not make people ill or present a food safety threat, if the disease were to be found in the United States, the economic impact to the pork industry (and likewise the food supply) would be significant. BOAH is working closely with the pork industry.

**Meat & Poultry Inspection:**

BOAH is seeing a lot of activity with new start-up meat processing and/or slaughter facilities under state inspection. Currently, there are 37 facilities statewide that are actively working toward coming online in the next few months. This is putting a major strain on the agency's resources. BOAH is currently hiring meat inspectors. The positions are in Northeast, Northwest, and West Central Indiana. Postings are on the state job bank. Please refer any interested candidates. In the current employment climate filling these positions is challenging. These are truly critical staff as they make the difference in a small business operating or not, as well as assuring our food supply is safe.

**INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON** – Amanda Deering – **NO REPORT** (NOTE: Jammie Bane’s 2021 IAFP dues have been paid (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2021 IEHA Delegate to IAFP.)

**NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON** – Doug Mathis

Doug shared NACCHO’s Spring Environmental Journal via separate e-mail. It lists a Purdue University course for Building Water Essentials Certification that he felt would interest members.

**INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON** – Kim Irwin

Kim reported they have a monthly virtual meeting every 3<sup>rd</sup> Tuesday at noon and will highlight IEHA on August 17, 2021. Holley Rose will represent the Association.

**NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON** – Jammie Bane – **NO REPORT**

(NOTE: Jammie Bane’s NEHA dues have been paid (according to NEHA Affiliate Presidents and at least one other member of an Affiliate’s Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Jammie Bane is the 2021 IEHA Liaison to NEHA.)

**INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON** – Lynette Schrowe

Lynette stated IDEM is exhibiting and presenting at the upcoming Fall Conference on the new GIS app – What’s in Your Neighborhood.

**INDIANA STATE DEPARTMENT OF HEALTH (ISDH) LIAISON** – Lisa Harrison – **NO REPORT**

**INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON** – Lewis A. (LA) Brown – **NO REPORT**

## **COMMITTEE REPORTS**

**AWARDS COMMITTEE** – JoAnn Xiong Mercado – **NO REPORT**

**COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd)** – Tara Renner

Tara reported there is \$4,242.87 available for scholarships. No COPEd applications have been received at this point for the upcoming Fall Conference.

**MEMBERSHIP COMMITTEE** – Jason Ravenscroft

Jason reported there are 381 active members.

**NOMINATIONS COMMITTEE** – Mike Sutton – **NO REPORT**

NOTE: 2022 Officers are: Jammie Bane, Past President; Holley Rose, President; Jennifer Heller, President-elect; Krista Click, Vice President; Lisa Chandler, Secretary; Gretchen Quirk, Treasurer (2<sup>nd</sup> year of 2-year term); Matthew Herrick & Catherine Hess, Auditors.

**PUBLICATIONS COMMITTEE** – Ed Norris

Ed reported the deadline for the Fall Journal is the end of October. Feedback and suggestions are always welcome.

**FOOD PROTECTION COMMITTEE** – Amy Ayers & Mariah Allen – Co-Chairs

Mariah reported the Committee is finalizing their concurrent session speakers for Fall Conference. The next meeting date after the Fall Conference is November 18.

**WASTEWATER MANAGEMENT COMMITTEE** – Karl Glaze for Alice Quinn & Amanda Lahners - Co-Chairs

Karl reported the Committee has finalized the drainage guidance document for the website.

**GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE** (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – submitted by Elizabeth Bowman

The Committee is continuing the photo contest again this year. The deadline to submit photos is August 31. They are working on speakers for their concurrent session at the Fall Conference. The next meeting is scheduled for November 11 at 2:00 pm.

**TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE** – Jennifer Heller

Trainings are still on hold due to room availability. The Brown County Health Department has moved to a new building.

**WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE)** – Vacant

**FALL CONFERENCE (2021)** – Holley Rose (2020 Conference was cancelled due to COVID-19)

The 2021 Fall Conference is scheduled for in-person attendance from September 20 to 22 in Lawrenceburg. Holley is working on a more detailed agenda to distribute to members. The room rate is \$96 and not \$94 at the DoubleTree as previously indicated on registration forms. For the concurrent sessions, Committees should provide their own laptops and projectors to help defray costs. Screens will be provided.

**STRATEGIC PLAN UPDATES** – Jason Ravenscroft – **NO UPDATES**

NOTE: The Strategic Plan has been posted to the website under “About IEHA”. The Strategic Plan Goals for 2019 are:

- 1) Increase the number of counties represented in IEHA by 10% (Membership Committee) (Jason is working on updating counties in the Membership database so we can contact those with no participating members)
- 2) Increase membership with younger professionals, with less than 5 years of experience, and students by 20% (Membership Committee)
- 3) Increase members with nationally recognized certifications by 10% (COPED) (Jason and Ellie are working on a survey monkey survey to send to all members)

**OLD BUSINESS - NONE**

**NEW BUSINESS - NONE**

**CHAPTER REPORTS** (All Chapter Reports should be submitted to the Secretary in writing)

**NORTHWEST CHAPTER** – Karen Flanigan – **NO REPORT**

**NORTHEAST CHAPTER** – submitted by Nicole Corwin

The Chapter's Program Committee met on July 29 and the first in-person meeting is scheduled for September 16 in Grant County. There will be two speakers with topics on difficulties with small parcels of property for on-site residential sewage systems and automated hood and flue cleaning systems.

**WABASH VALLEY CHAPTER** – Ed Norris

The last meeting was in Cass County on August 5 hosted by the Cass County Health Department. Speakers included Jared Wisely and his topic was the Logansport Wastewater Plant and the daily problems handling sewage disposal issues including the large meat packing plant. Jackson Wisely talked about the new storm water collection project designed to prevent overloading the sewage system during heavy rains. The next meeting is scheduled for October 7 in Lafayette.

**EAST CENTRAL CHAPTER** – Stephanie Cain

The next meeting is scheduled for August 26 in Rushville at 11:00 am. Dan Burklow, Parks Department Manager, will provide a tour of the newly constructed splash pad and how it works then lunch will be Gettinger's restaurant.

**WEST CENTRAL CHAPTER** – Lisa Harrison – **NO REPORT**

**SOUTHERN CHAPTER** – Karl Glaze

The Chapter has not met in-person yet but are hoping for in-person meetings soon.

**SOUTHEASTERN CHAPTER** – Beth Bowlen

The last meeting was July 16 at Starve Hollow State Recreational Area and was the annual summer picnic.

**CENTRAL CHAPTER** – Reba Taylor-Hill

The next meetings are August 4 from 12 to 1 (virtual) and August 25 from 12 to 1 in-person at the Garrison.

Hearing no other business to come before the Board, Holley Rose entertained a motion to adjourn the meeting. Ed Norris moved that the meeting be adjourned; it was seconded by Reba Taylor-Hill and passed unanimously. The meeting adjourned at 11:35 am.

Submitted by:

Lisa Chandler, Secretary  
Tami Barrett, Board Secretary