

Indiana Environmental Health Association, Inc. Executive Board Meeting Minutes of the July 15, 2022, meeting.

NEXT MTG DATE: Friday, August 12, 2022 – 10:30 am

LOCATION: IDOH Building in Yoho and Via Microsoft Teams
AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – Jammie Bane
President and NEHA Liaison – Holley Rose*
President-Elect – Jennifer Heller*
Vice President – Krista Click*
Treasurer – Gretchen Quirk (2021/2022)*
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Sarah Dallas – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Teague – Northwest Chapter *

OTHERS

Matthew Herrick & Catherine Hess – Auditors
Tara Renner – Committee on Professional Education and Development (COPEd)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn – Co-Chair, Wastewater Management Committee
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Amanda Lahners - Co-Chair, Wastewater Management Committee
Sharon Pattee – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison
Mariah Allen & JoAnn Xiong Mercado - Co-Chairs - Food Protection Committee
Kacie Schenck – General Environmental Health Services Committee Chair
Jennifer Heller - Terrorism and All-Hazards Preparedness Chair
Tami Barrett – Board Secretary
Vacant – Parliamentarian

Minutes of the July 15, 2022, Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 11:33 am by President-Elect Jennifer Heller. Holley Rose, President joined shortly after the meeting began.

Those attending all or part of the in-person and virtual meeting:

Holley Rose – President* and NEHA Liaison
Jennifer Heller, President-Elect* and Chair, TAHP Committee
Krista Click, Vice President*
Gretchen Quirk – Treasurer (2021/2022)*
Catherine Hess- Auditor
Stephanie Cain – East Central Chapter*
Karl Glaze – Southern Chapter Rep*
Reba Taylor-Hill – Central Chapter Rep.*
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
Nicole Corwin – Northeast Chapter Rep.*
Tara Renner – COPED Committee Chair
Denise Derrer – BOAH Liaison
Lynette Schrowe – IDEM Liaison
Sara Suisman for Kim Irwin – IPHA Liaison
Sharon Pattee – IDOH Liaison
JoAnn Xiong Mercado - Food Protection Committee Co-Chair
Amanda Lahners – Wastewater Management Committee Co-Chair
Tami Barrett – Board Secretary

Those not attending:

Jammie Bane – Past President and Awards Committee Chair
Lisa Chandler – Secretary*
Matthew Herrick – Auditor
Mike Sutton – Nominations Committee Chair
Karen Teague – Northwest Chapter Rep*
Sarah Dallas – West Central Chapter Rep.*
Beth Bowlen – Southeastern Chapter Rep.*
Amanda Deering – IAFP Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Kacie Schenck – General Environmental Health Services Committee Chair
LA Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Doug Mathis – NACCHO Liaison
Alice Quinn – Wastewater Management Committee Co-Chair
Mariah Allen- Food Protection Committee Co-Chair

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Jennifer Heller asked for comments or corrections to the June 17, 2022, minutes. Hearing none, she stated the minutes are accepted as presented.

TREASURER'S REPORT – Gretchen Quirk

Current **June** Budget Report

The BMO Harris Checking Account balance is \$ 12,303.44

The BMO Harris Savings Account balance is \$4,993.96

The Fall Conference Account balance is \$19,716.31 (June Bank Statement)

The Capital Fund (30-month CD) balance is \$30,179.26 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$4,493.96 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Holley stated the June Treasurer's Report is filed subject to audit.

Gretchen mentioned she added pie charts to the budget report. The long-term CD (60-month) expires this week. There is a 5-year (60-month) CD at a similar rate so she will extend the long-term CD. The interest from this account is for the COPED available funds.

AUDITORS – Catherine Hess & Matthew Herrick

Catherine reported that she is behind and has a couple of books yet to audit and send to Matthew.

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – Denise Derrer

Denise reported that some backyard flocks are still quarantined as a result of the avian flu outbreak.

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – **NO REPORT** (NOTE: Holley Rose 2022 IAFP dues are up to date via the complimentary membership certificate – no cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2022 IEHA Delegate to IAFP)

NOTE: 2022 IAFP AEC was held in-person in Pittsburgh, PA from July 31 to August 3.

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis – **NO REPORT**

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Sara Suisman for Kim Irwin

Sara provided an update on the 2022 Health Equity Summit: Health Equity in Action that was held virtually on June 23 and 24. The last Governor's Public Health Commission meeting was held on June 30. The report to the Governor is being finalized. IPHA is in the process of finalizing the LHD Admin 101 toolkit on behalf of the Local Health Department Manager's Association.

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Gretchen Quirk for Holley Rose

(NOTE: Holley Rose NEHA dues have been paid (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Holley Rose is the 2022 IEHA Liaison to NEHA.)

Gretchen attended the NEHA AEC as proxy for Holley Rose. She reported that NEHA is unleashing a new strategic plan and logo. NEHA is also updating the REHS guidelines and exam. They are working on a new on-line community platform in which states could have their own page for networking. There is a Retail Food grant from FDA available for states to use toward training, etc. at this link: <https://www.neha.org/retailgrants> Gretchen met our Regional VP, Niki Lemin. Her contact information is region6rvp@neha.org; 614-525-3852 and she is from Columbus, Ohio. There were 8 Indiana attendees at the NEHA AEC. The 2023 conference will be held in New Orleans, LA.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe

IDEM worked in cooperation with the Wabash County Health Department to collect access agreement from Wabash/LaFontaine residents. The purpose of the IDEM sampling event was to determine if there was impact to private drinking water wells from PFAS in Treaty Creek. Lynette provided a link to new drinking level advisory for PFAS. <https://www.epa.gov/newsreleases/epa-announces-new-drinking-water-health-advisories-pfas-chemicals-1-billion-bipartisan>

INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON – Sharon Pattee

Sharon reported there are 2 vacancies in Environmental Public Health Division and a retail foods regional manager position open in the Food Protection Division.

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Lewis A. (LA) Brown – **NO REPORT**

NOTE: Karl Glaze mentioned the IOWPA annual conference will be held in February 2023.

COMMITTEE REPORTS

AWARDS COMMITTEE – Jammie Bane – **NO REPORT**

NOTE: Deadline for Fall Conference Award nominations is today July 15, 2022.

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd) – Tara Renner

Tara reported there is \$4,493.96 currently available for scholarships.

MEMBERSHIP COMMITTEE – Jason Ravenscroft – **NO REPORT**

NOMINATIONS COMMITTEE – Mike Sutton - **NO REPORT**

NOTE: Tami reported that Abby Messenger has pulled herself from the ballot for 2023 VP. Andrew Pappas will be the VP in 2023; therefore, no ballots are required prior to the Fall Conference.

PUBLICATIONS COMMITTEE – Ed Norris

Ed reported the Summer Journal is finalized and will be posted to the website.

FOOD PROTECTION COMMITTEE – JoAnn Xiong Mercado & Mariah Allen – Co-Chairs

The last meeting was June 16 at the Shadeland office. There were 5 in-person and 24 virtual attendees. The Committee has all speakers confirmed for the Fall Conference. Future meeting dates are September 19 to 21 (Fall Conference) and November 17. JoAnn presented on the ethnic food safety toolkit she established at the NEHA AEC. There were 85 in attendance and there have been 26 requests for the toolkit nationwide. JoAnn asked permission to use the IEHA logo on something for the Fall Conference. She will submit the item for virtual Board approval. JoAnn requested photos for their photo calibration power point. She will also check the IEHA Image Library on the website as well. She also reminded the Board about the Kroger Fund Raiser. She will provide a one-page handout for the goodie bags at Fall Conference.

WASTEWATER MANAGEMENT COMMITTEE – Karl Glaze for Alice Quinn & Amanda Lahners
- Co-Chairs

Karl reported that the speakers for the WWMC concurrent session at Fall Conference have been confirmed. The Committee is reviewing an updated Mine Soil Guidance from Debbie Barnhizer, with the IDOH Commercial Plan Review Division with the intent to provide feedback and thoughts on the draft version of the document and to assist in finalizing the guidance for use for both residential and commercial. The Committee has been working on a conceptual design for a tri-fold brochure for homeowners with basic information on on-site sewage systems, their components, and use and care. The tri-fold brochure will be handed out at fairs and public events and be available to LHDs for distribution to homeowners. The next meeting will be August 11, 2022, from 1 to 3 pm via MS Teams.

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Kacie Schenck – **NO REPORT**

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jennifer Heller

Jennifer reported that Jason LeMaster's presentation on COOP plans at the Fall Conference is now being replaced with a talk on the PCE contamination of the Martinsville area and mitigation efforts. The Committee continues to distribute information on trainings but has not hosted one recently. The Committee will meet again on August 12.

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE) – Jason Ravenscroft –**NO REPORT**

FALL CONFERENCE (2022) – Jennifer Heller

Things are moving along and most committees have their speaker information submitted for the program and finalization of the agenda. Still need some headshots of the speakers. The Abe Martin Lodge reports 75 rooms booked as of last Friday. Room block will be dropped sometime in September before the conference once we determine most rooms are booked. Meals have been adjusted for the increased expense of food which went up considerably. There will only be one hot choice at breakfast with a meat and a bread also. Vendors are limited to 8 regular and 2 in a prime spot outside the room. The dinner was pushed back slightly as there was a need for the room due to the LHD Managers Association session. The Lodge coordinator has been working with me to make sure we have all the details covered.

FALL CONFERENCE (2022) – Jennifer Heller (Continued)

Infiltrator agreed to sponsor the Band. Still working on other sponsors and prizes. Thermoworks donated 10 thermopop thermometers and one full size Thermapen (a value of over \$300). Working on the program, ordered bathers, tour is set, hoping for good weather!

FALL CONFERENCE (2023) - Krista Click

Krista reported she is considering the Horizon Convention Center in Muncie.

STRATEGIC PLAN UPDATES – Jason Ravenscroft – **NO REPORT**

OLD BUSINESS

No old business.

NEW BUSINESS

JoAnn Xiong Mercado met with the State of Washington EHA about their experience hosting a NEHA AEC. There was discussion about applying to bring this conference to Indianapolis in 2025. The NEHA AEC has never been to Indiana or Kentucky in Region VI. The other Region VI states are Illinois, Michigan & Ohio. If chosen by NEHA the IEHA President would be the liaison and we would forfeit our fall conference that year in lieu of sending members to the NEHA AEC.

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – Karen Teague – **NO REPORT**

NORTHEAST CHAPTER – Nicole Corwin

The Chapter will be meeting in August to plan for future meetings.

WABASH VALLEY CHAPTER – Ed Norris

The next meeting is scheduled for August 4 in Cass County to be held at the Ivy Tech Community College campus in Logansport. Michael Englert, General Manager of Waelz Sustainable Products (WSP) will talk about the newly started zinc recycling plant. The food inspector virtual training held on June 27 was considered a success. There were 124 virtual participants logged in.

EAST CENTRAL CHAPTER – Stephanie Cain

The last meeting was held on June 30 at the city park in Fortville. This was the summer outing and pitch-in. There was discussion on HB 1149 (HBV) that became effective on July 1. There was discussion about sponsorship for the Fall Conference. The next meeting will be in Hancock County on August 25 at Daniel's Vineyard in McCordsville. The speaker is TBD.

Minutes of the July 15, 2022
IEHA Executive Board Meeting
Page Seven

WEST CENTRAL CHAPTER – Lisa Chandler for Sarah Dallas

The Chapter plans to meet at the end of August and is working on sponsorship for Fall Conference, goodie bag stuffers, the door prize and silent auction items.

SOUTHERN CHAPTER – Karl Glaze

The last meeting was held July 26 in Jasper. There was a tour of a pretzel production facility. The Chapter is working on sponsorship for the Fall Conference.

SOUTHEASTERN CHAPTER – Holley Rose for Beth Bowlen

The next meeting will feature a speaker about the funeral home in southern Indiana that had multiple bodies not yet buried.

CENTRAL CHAPTER – Reba Taylor-Hill

The June 30 meeting was canceled because the speaker could not attend. The annual picnic is in Broad Ripple Park on August 25 from 11 to 1 pm.

Hearing no other business to come before the Board, Holley Rose entertained a motion to adjourn the meeting. Ed Norris moved that the meeting be adjourned; it was seconded by Reba Taylor-Hill and passed unanimously. The meeting adjourned at 12:40 pm.

Submitted by:

Lisa Chandler, Secretary
Tami Barrett, Board Secretary