

Indiana Environmental Health Association, Inc. Executive Board Meeting Minutes of the August 12, 2022, meeting.

NEXT MTG DATE: Friday, October 21, 2022 – 2 to 3:00 pm (updated time due to conflict on Holley's calendar)

LOCATION: IDOH Building in Larkin (not Yoho) and Via Microsoft Teams

AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – Jammie Bane
President and NEHA Liaison – Holley Rose*
President-Elect – Jennifer Heller*
Vice President – Krista Click*
Treasurer – Gretchen Quirk (2021/2022)*
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Karl Glaze (Jennifer Heller, proxy) – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Sarah Dallas – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Teague – Northwest Chapter *

OTHERS

Matthew Herrick & Catherine Hess – Auditors
Tara Renner – Committee on Professional Education and Development (COPEd)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn – Co-Chair, Wastewater Management Committee
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Amanda Lahners - Co-Chair, Wastewater Management Committee
Sharon Pattee – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison
Mariah Allen & JoAnn Xiong Mercado - Co-Chairs - Food Protection Committee
Kacie Schenck – General Environmental Health Services Committee Chair
Jennifer Heller - Terrorism and All-Hazards Preparedness Chair
Tami Barrett – Board Secretary
Vacant – Parliamentarian

Minutes of the August 12, 2022, Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 10:33 am by President Holley Rose.

Those attending all or part of the in-person and virtual meeting:

Holley Rose – President* and NEHA Liaison
Jennifer Heller, President-Elect* and Chair, TAHP Committee
Lisa Chandler – Secretary*
Gretchen Quirk – Treasurer (2021/2022)*
Andrew Pappas, Vice President (2023)
Stephanie Cain – East Central Chapter*
Karl Glaze – Southern Chapter Rep*
Reba Taylor-Hill – Central Chapter Rep.*
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
Lynette Schrowe – IDEM Liaison
Kim Irwin – IPHA Liaison
Sharon Pattee – IDOH Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Kacie Schenck – General Environmental Health Services Committee Chair
Mariah Allen - Food Protection Committee Co-Chair
JoAnn Xiong Mercado - Food Protection Committee Co-Chair
Tami Barrett – Board Secretary

Those not attending:

Jammie Bane – Past President and Awards Committee Chair
Krista Click, Vice President*
Catherine Hess- Auditor
Matthew Herrick – Auditor
Mike Sutton – Nominations Committee Chair
Karen Teague – Northwest Chapter Rep*
Sarah Dallas – West Central Chapter Rep.*
Beth Bowlen – Southeastern Chapter Rep.*
Nicole Corwin – Northeast Chapter Rep.*
Tara Renner – COPED Committee Chair
Amanda Deering – IAFP Liaison
Denise Derrer – BOAH Liaison
L.A. Brown - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Doug Mathis – NACCHO Liaison
Alice Quinn – Wastewater Management Committee Co-Chair
Amanda Lahners – Wastewater Management Committee Co-Chair

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Holley Rose asked for comments or corrections to the July 15, 2022, minutes. Hearing none, she stated the minutes are accepted as presented.

TREASURER'S REPORT – Gretchen Quirk

Current **July** Budget Report

The BMO Harris Checking Account balance is \$ 12,260.35

The BMO Harris Savings Account balance is \$5,025.40

The Fall Conference Account balance is \$19,189.36 (July Bank Statement)

The Capital Fund (30-month CD) balance is \$30,179.26 (as of January 2021 is now a 13-month CD)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$4,525.40 (which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction)

Holley stated the July Treasurer's Report is filed subject to audit.

AUDITORS – Catherine Hess & Matthew Herrick – **NO REPORT**

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – Denise Derrer – **NO REPORT**

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – **NO REPORT** (NOTE: Holley Rose 2022 IAFP dues are up to date via the complimentary membership certificate – no cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2022 IEHA Delegate to IAFP)

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis – **NO REPORT**

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Kim Irwin

Kim reported on the IPHA Virtual Meet-up at noon on August 16. IPHA will be featuring partners from the Indiana Department of Transportation (INDOT). Brandon Burgoa, of INDOT, will be giving an overview on how they collaborate with partner organizations to promote the intersection of active transportation and public health. If you were unable to join us for previous IPHA Meet-ups, you can find previous presentations [here](#).

Also, here are a few ways to stay connected and engaged with IPHA all month long:

- ✓ If you are not already a member, [become a member today!](#) Did you know that the first year student memberships are free? By becoming a member of IPHA, you will be joining a network of other public health students and public health professionals across the state.
- ✓ Follow our social media accounts! We share a lot of information on [Facebook](#) and [Twitter](#).
- ✓ Sign up for our newsletter ([here](#)), and be sure to share it with fellow students, colleagues and friends.
- ✓ Check out our [upcoming events and committee meetings](#).
 - [Policy and Advocacy Committee](#) (third Wednesday of every month, 2-4 p.m.)
 - [Health Equity Action Team](#) (fourth Thursday of every month, 1:30-3 p.m.)

Also, the Governor's Public Health Commission release their final report last week and you can find it at this link: <https://www.in.gov/health/about-the-agency/boards-and-commissions/gphc/>

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Holley Rose

(NOTE: Holley Rose NEHA dues have been paid (according to NEHA Affiliate Presidents and at least one other member of an Affiliate's Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Holley Rose is the 2022 IEHA Liaison to NEHA.)

Holley reported that NEHA has some very interesting webinars that members may want to check out. Jennifer Heller added that on September 22 there will be a panel discussion on Preparedness with panel members having had experience in multi-agency response to disasters. On December 15 there is a webinar concerning on-scene coordination at disasters by the EPA.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe

Lynette reported the Wabash PFAs investigation is ongoing. Out of 38 sampled drinking water wells, there are three with PFAs impact. Filters are being installed.

INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON – Sharon Pattee

Sharon reported the Food Protection Division has hired four new staff. The Division is applying for a Retail National Standards Program Grant from NEHA.

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Karl Glaze for Lewis A. (LA) Brown

Karl reported that IOWPA is in the process of exploring the opportunity for state-wide professional licensing for on-site installation and inspection. For more information or to get involved in the discussions, please reach out to Julia Whitson, Executive Director, IOWPA at indianaonsitewastewater@gmail.com or Kyle, Nix, Chair IOWPA Legislative Committee at kylenix2007@yahoo.com. Karl Glaze mentioned the IOWPA annual conference will be held in February 2023.

COMMITTEE REPORTS

AWARDS COMMITTEE – Jammie Bane – **NO REPORT**

NOTE: Awards Committee met on August 2 to vote on award winners for the Fall Conference.

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPEd) – Tara Renner – **NO REPORT**

NOTE: There is \$4,525.40 currently available for scholarships. Currently, one COPEd application has been received.

MEMBERSHIP COMMITTEE – Jason Ravenscroft

Currently there are 367 paid active members.

NOMINATIONS COMMITTEE – Mike Sutton – **NO REPORT**

NOTE: Tami reported that Abby Messenger pulled herself from the ballot for 2023 VP. Andrew Pappas will be the VP in 2023; therefore, no ballots are required prior to the Fall Conference.

PUBLICATIONS COMMITTEE – Ed Norris

Ed reported the next Journal is set for November release. Please send items by the end of October.

FOOD PROTECTION COMMITTEE – JoAnn Xiong Mercado & Mariah Allen – Co-Chairs

Mariah and JoAnn reported the Committee has received \$40.12 from the Kroger fund raising opportunity. The Committee has ordered the buttons for Fall Conference FPC attendees. The Committee has gift cards to give away during the FPC concurrent sessions. The FPC also has a signed Bill Marlar book for the silent auction at the Fall Conference. The next meeting is in November.

WASTEWATER MANAGEMENT COMMITTEE – Karl Glaze for Alice Quinn & Amanda Lahners
- Co-Chairs

Karl reported the last meeting was August 11. The Fall Conference concurrent session is being finalized.

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Kacie Schenck

Kacie reported the next meeting is scheduled for August 18 at 2:00 pm to finalize the concurrent session for the Fall Conference.

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jennifer Heller

Jennifer reported that Garrett Anderson is the new training officer at the Department of Health. He will be coordinating state trainings.

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE) – Jason Ravenscroft

Jason stated that if you see anything that needs to be updated on the website, please send his way.

FALL CONFERENCE (2022) – Jennifer Heller

Jennifer reported that all the rooms at the lodge are booked. There are still cabins available. The Seasons is the back-up hotel (3 miles from the lodge) and they will honor the state government rate. Hard Truth will be providing a free tasting of their products at the conference during one of the evening events. Gate passes for all speakers and those staying at the Seasons have been set up for free entry into the park. The Color Guard will be the American Legion in Nashville on Monday morning. Non-state speakers on Monday morning will receive a \$20 amazon gift card and thank you note.

FALL CONFERENCE (2023) - Krista Click – **NO REPORT**

NOTE: Fall Conference is set for September 25, 26 & 27, 2023 at the Horizon Convention Center in Muncie.

SPRING CONFERENCE (2023) – Andrew Pappas

Andrew is looking at venues.

STRATEGIC PLAN UPDATES – Jason Ravenscroft – **NO REPORT**

OLD BUSINESS

There was additional discussion about IEHA applying to have Indianapolis host the NEHA AEC in 2025. JoAnn Xiong Mercado is working on survey questions to go to members to gauge interest and involvement.

NEW BUSINESS

There was discussion about the Association having a Diversity, Equity, and Inclusion Policy.

Mike Patterson, a former member of the IEHA passed away. Tami will send a card to his wife and family from the IEHA Executive Board.

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – Karen Teague – **NO REPORT**

NORTHEAST CHAPTER – Nicole Corwin – **NO REPORT**

WABASH VALLEY CHAPTER – Ed Norris

Ed reported the last meeting was August 4 in Cass County held at the Ivy Tech Community College campus in Logansport. There were 20 in attendance. Michael Englert, General Manager of Waelz Sustainable Products (WSP) talked about the newly started zinc recycling plant. The Chapter may set up a tour when the plant is in full operation.

There was discussion about sponsoring the Fall Conference. There was also discussion about the possibility of Indianapolis hosting a NEHA conference in 2025. The consensus was that if the Association has to take a financial hit, then members are not so supportive. The next meeting is scheduled for October 6 in Tippecanoe County.

EAST CENTRAL CHAPTER – Stephanie Cain

Stephanie reported the last meeting was held on June 30 at the city park in Fortville. This was the summer outing and pitch-in. the Chapter agreed to a \$200 sponsorship for the Fall Conference. The next meeting is scheduled for August 25 at Daniels Vineyard in McCordsville. There will be a tour followed by lunch and business meeting.

WEST CENTRAL CHAPTER – Lisa Chandler for Sarah Dallas

Lisa reported the Chapter agreed to a \$250 sponsorship for the Fall Conference. The Chapter will also provide silent auction items, goodie bag stuffers, and door prizes.

SOUTHERN CHAPTER – Karl Glaze

Karl reported the last meeting was held July 26 in Jasper. There was a tour of a pretzel production facility. The Chapter is working on sponsorship for the Fall Conference. The 2023 Chapter officers will stay the same except for the Secretary who will be Shian'ah Cox.

SOUTHEASTERN CHAPTER – Holley Rose for Beth Bowlen

Holley reported the last meeting was in July and featured a speaker about the funeral home in southern Indiana that had multiple bodies not yet buried.

CENTRAL CHAPTER – Reba Taylor-Hill

Reba reported the last meeting was held virtually on July 28. Grace Bassett, IDOH, spoke about the harmful algal bloom mapping, beach sample collection data, lead and healthy homes census map and other programs. There was discussion about the potential NEHA AEC in Indianapolis in 2025, and next steps in electing a Chapter President and Vice President. The next meeting is scheduled for August 25 from 11 am to 1 pm. This will be the annual pitch-in picnic meeting at Broad Ripple Park. Andrew Pappas added that the Chapter agreed to a \$200 sponsorship for the Fall Conference.

Hearing no other business to come before the Board, Holley Rose entertained a motion to adjourn the meeting. Ed Norris moved that the meeting be adjourned; it was seconded by Reba Taylor-Hill and passed unanimously. The meeting adjourned at 11:20 am.

Submitted by:

Lisa Chandler, Secretary
Tami Barrett, Board Secretary