

Indiana Environmental Health Association, Inc. Executive Board Meeting Minutes of the June 16, 2023, meeting.

NEXT MTG DATE: Friday, July 21, 2023 – 10:30 am

LOCATION: IDOH Building in 3rd Floor Yoho Board Room and Via Microsoft Teams

AGENDA: Chapter and Committee Reports/Old and New Business

FROM: Lisa Chandler - Secretary
Tami Barrett – Board Secretary

TO: **OFFICERS**

Past President & Awards Committee Chair – Holley Rose
President and NEHA Liaison – Jennifer Heller*
President-Elect – Krista Click*
Vice President – Andrew Pappas* - Zak McKinley (2024)
Treasurer – Gretchen Quirk* (2023/2024)
Secretary – Lisa Chandler*

CHAPTER REPRESENTATIVES

Reba Taylor-Hill – Central Chapter *
Matt Baker – Southern Chapter*
Beth Bowlen – Southeastern Chapter *
Mandy Bales – West Central Chapter*
Ed Norris – Wabash Valley Chapter *
Nicole Corwin – Northeast Chapter*
Stephanie Cain – East Central Chapter *
Karen Teague – Northwest Chapter *

OTHERS

Matthew Herrick & Doug Mathis – Auditors – Doug Mathis & Shalei Hunt (2024)
Jennifer Asbury – Committee on Professional Education and Development (COPED)
Lynette Schrowe – IDEM Liaison
Jason Ravenscroft – Membership Committee & Website Committee Chair
Ed Norris – Publications Committee Chair
Mike Sutton – Nominations Committee Chair
Amanda Deering – International Association for Food Protection (IAFP) Liaison
Alice Quinn & Amanda Lahners – Co-Chairs, Wastewater Management Committee
Karl Glaze - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Sharon Pattee – Indiana Department of Health (IDOH) Liaison
Denise Derrer – Board of Animal Health (BOAH) Liaison
Doug Mathis – National Association for County and City Health Officials (NACCHO) Liaison
Kim Irwin - Indiana Public Health Association (IPHA) Liaison
JoAnn Xiong Mercado & Abigail McInturff - Co-Chairs - Food Protection Committee
Kacie Schenck – General Environmental Health Services Committee Chair
Jeff Corder - Terrorism and All-Hazards Preparedness Chair
Tami Barrett – Board Secretary
Vacant – Parliamentarian

Minutes of the June 16, 2023, Indiana Environmental Health Association, Inc. Executive Board Meeting.

The Executive Board meeting was called to order at 10:30 am by President Jennifer Heller

Those attending all or part of the in-person and virtual meeting:

Holley Rose – Past President & Awards Committee Chair
Jennifer Heller, President & NEHA Liaison*
Krista Click, Vice President*
Andrew Pappas, Vice President*
Lisa Chandler – Secretary*
Gretchen Quirk – Treasurer (2023/2024)*
Stephanie Cain – East Central Chapter*
Reba Taylor-Hill – Central Chapter Rep.*
Beth Bowlen – Southeastern Chapter Rep.*
Karen Teague – Northwest Chapter Rep*
Nicole Corwin – Northeast Chapter Rep.* (via phone)
Ed Norris – Wabash Valley Chapter Rep.* & Publications Committee Chair
Jason Ravenscroft – Membership Committee & Website Committee Chair
JoAnn Xiong Mercado - Food Protection Committee Co-Chair
Jeff Corder – TAHP Committee Chair
Denise Derrer – BOAH Liaison
Doug Mathis – Auditor & NACCHO Liaison
Tami Barrett – Board Secretary

Those not attending:

Matthew Herrick – Auditor
Matt Baker – Southern Chapter Rep*
Mandy Bales – West Central Chapter Rep.*
Jennifer Asbury – COPED Committee Chair
Mike Sutton – Nominations Committee Chair
Karl Glaze - Indiana Onsite Wastewater Professionals Association (IOWPA) Liaison
Amanda Lahners – Wastewater Management Committee Co-Chair
Kacie Schenck – General Environmental Health Services Committee Chair
Abigail McInturff - Food Protection Committee Co-Chair
Amanda Deering – IAFP Liaison
Lynette Schrowe – IDEM Liaison
Sharon Pattee – IDOH Liaison
Alice Quinn – Wastewater Management Committee Co-Chair

*Indicates a voting member of the Board. There must be 8 voting members present (in person or virtual) for an official quorum. A quorum was present for this meeting.

SECRETARY'S REPORT – Lisa Chandler/Tami Barrett

Jennifer Heller asked for comments or corrections to the May 19, 2023 minutes. Hearing none, she stated the minutes are accepted as presented.

TREASURER'S REPORT – Gretchen Quirk

Current **May** Budget Report

The BMO Harris Checking Account balance is \$28,809.92

The BMO Harris Savings Account balance is \$4,644.02

The Fall Conference Account balance is \$13,368.46 (last bank statement)

The Capital Fund (30-month CD) balance is \$30,299.91 (**as of January 2021 is now a 13-month CD**)

The COPED Principal Account (60-month CD) balance is \$16,889.00.

The COPED Available balance is \$4,144.02 (*which includes interest from \$10,000 former CD, \$1,000 donation, \$4,000 from 2003 Fall Conference surplus, \$571.25 from 2004 Fall Conference silent auction, and \$1,117.75 from the 2016 Fall Conference Silent Auction, interest from the 60-month CD & \$844 from 2018 Fall Conference Silent Auction*)

Gretchen reported that Wild Apricot is raising fees again (from \$2,500 to \$3,100) but we are going to keep the same level due to the number of members in the data base.

Jennifer Heller stated the May Treasurer's Report is filed subject to audit.

AUDITORS – Matthew Herrick & Doug Mathis (Shalei Hunt – 2024)

Doug stated they still need books from Southeastern & Wabash Valley Chapters to audit.

LIAISON REPORTS

BOARD OF ANIMAL HEALTH (BOAH) LIAISON – Denise Derrer

After several years of vacancy, BOAH has finally filled the **District 7 veterinarian** position. For those in that area the contact is: Dr. Heather Solomon hsolomon@boah.in.gov 317-495-8249.

BOAH is working closely with IDOH entomology staff after the discovery of **Asian longhorned ticks** (ALHT) in Switzerland and Dubois counties. This species was not identified in the United States until 2017. Since then, they have spread across the country, with Indiana being the 19th state to be added to the list. These ticks will feed off a wide range of animals including pets, livestock and wildlife (birds, deer, raccoons, etc.). ALHTs are capable of carrying a number of diseases that can infect animals and humans. Some of the diseases to animals can be especially devastating and have not been previously found in Indiana. BOAH is working to make animal owners, especially livestock producers, aware of the threat and asking for them to report suspicious tick findings for identification. The most significant trait of the ALHT is that females can reproduce without mating (parthenogenesis) and can lay up to 2,000 eggs at a time. Severe infestations of livestock can cause stress, decreased growth, and reduced meat or milk production. Death due to blood loss (exsanguination) has been documented.

Beginning July 1, the **Indiana Board of Veterinary Medicine** (VetBoard) will be co-located with BOAH. This move out of the Professional Licensing Agency opens the doors for the state's two animal health-focused boards to share resources and collaborate on policies that could increase access to veterinary care across for all Hoosiers at a time when services seem to be in short supply. This shift was part of a 2022 legislative initiative that formed the **Indiana Center for Animal Policy** (IN-CAP) as an umbrella agency to the two boards that will continue to function autonomously.

INTERNATIONAL ASSOCIATION FOR FOOD PROTECTION (IAFP) LIAISON – Amanda Deering – **NO REPORT** (NOTE: Jennifer Heller’s membership is up to date. Krista Click’s complimentary membership was processed for 2023. No cost to IEHA (according to IAFP one of the requirements to maintain IEHA status as an IAFP Affiliate is that the President and Delegate must be active members of IAFP. Amanda Deering is the 2023 IEHA Delegate to IAFP)

NOTE: The IAFP AEC is July 16 to 19, 2023 in Toronto, Canada.

NATIONAL ASSOCIATION OF COUNTY & CITY OFFICIALS (NACCHO) LIAISON – Doug Mathis

Doug reported the NACCHO AEC is scheduled for July 10 to 13, 2023 in Denver, Colorado. The theme is Elevating Public Health Practice Today and Tomorrow. In-person registration is closed but virtual registration is available.

INDIANA PUBLIC HEALTH ASSOCIATION (IPHA) LIAISON – Kim Irwin – **NO REPORT**

NATIONAL ENVIRONMENTAL HEALTH ASSOCIATION (NEHA) LIAISON – Jennifer Heller
(NOTE: Jennifer Heller’s NEHA dues have been paid by the Brown County Health Department (according to NEHA Affiliate Presidents and at least one other member of an Affiliate’s Board (preferably the successor to the president) shall be either Active or Life Members of NEHA. Jennifer Heller is the 2023 IEHA Liaison to NEHA.)

Jennifer reported the NEHA AEC is July 31 to August 3, 2023, in New Orleans, Louisiana. Jason LeMaster will be speaking via webinar on hurricanes and wildfires.

INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (IDEM) LIAISON – Lynette Schrowe
– **NO REPORT**

INDIANA DEPARTMENT OF HEALTH (IDOH) LIAISON – Sharon Pattee – **NO REPORT**

INDIANA ONSITE WASTEWATER PROFESSIONALS ASSOCIATION (IOWPA) LIAISON – Karl Glaze
– **NO REPORT**

COMMITTEE REPORTS

AWARDS COMMITTEE – Holley Rose

Holley reminded everyone that the Award nomination applications are due July 15, 2023. She encouraged all Chapters to nominate a member for each of the awards.

COMMITTEE ON PROFESSIONAL EDUCATION and DEVELOPMENT (COPED) – Jennifer Asbury –
NO REPORT

NOTE: COPED available is \$4,144.02

MEMBERSHIP COMMITTEE – Jason Ravenscroft

There are currently 375 active paid members. The Committee will meet again on July 11.

NOMINATIONS COMMITTEE – Mike Sutton – **NO REPORT**

NOTE: 2024 Officers were set at the Spring Conference. No ballots needed this year.

PUBLICATIONS COMMITTEE – Ed Norris

Ed reported the Summer Journal is nearly complete and will be posted on the website the first week of July.

FOOD PROTECTION COMMITTEE – JoAnn Xiong Mercado & Abigail McInturff – Co-Chairs

JoAnn reported the next meeting is scheduled for June 22 with a field trip to the N.K. Hurst Company in Zionsville. If attending a waiver must be signed in advance. Currently there are 13 registered to attend. The Food Protection Committee concurrent sessions for the upcoming Fall Conference are finalized. She will send the information to Krista. She also reported that the Wabash Valley Foods 103 training recording is posted on the FPC section of the IEHA website.

WASTEWATER MANAGEMENT COMMITTEE – Alice Quinn & Amanda Lahners - Co-Chairs – **NO REPORT**

NOTE: According to Jennifer Heller the Committee met on June 15.

GENERAL ENVIRONMENTAL HEALTH SERVICES COMMITTEE (includes Legislation and Environmental Health Outreach Subcommittee (formerly Safe Water Committee) – Jason Ravenscroft for Kacie Schenck

Jason reported the Committee is working on fall conference speakers. He also reported the updates for the upcoming 2024 legislative session will continue to highlight bills that impact environmental health. Jason did not have any information on whether the photo contest is happening this year at the Fall Conference.

TERRORISM AND ALL-HAZARDS PREPAREDNESS COMMITTEE – Jeff Corder

Jeff reported that speakers for Fall Conference are being finalized. The Committee is hosting a First Aid Class the 4th Wednesday of every month from August thru October. If interested, he can send you a link to register.

WEBSITE COMMITTEE (formerly the INFORMATION TECHNOLOGY (IT) COMMITTEE – submitted by Jason Ravenscroft

Jason reported the Committee met today prior to the Executive Board meeting. Jason shared his screen to see if anyone had any knowledge/history about the Shooting Start icon on the IEHA Association Awards page. There was discussion and since it doesn't link to anything it will be left as is for now.

SPRING CONFERENCE (2023) – Andrew Pappas

Gretchen reported that there is over a \$5,000 surplus at this point from the Spring Conference. There were 110 attendees. Tami reported there is still one outstanding check to collect.

FALL CONFERENCE (2023) – Krista Click

Krista reported the IEHA Fall Educational Conference is set for September 25, 26 & 27, 2023, at the Horizon Convention Center in Muncie. Sponsorship information has been distributed and Infiltrator Technologies has already sent a check for \$2,500. The attendee registration forms will go out in July. Hotel reservations can be made any time at the link on the conference page of the website. Krista is meeting with the Convention Center on June 28 to finalize arrangements.

STRATEGIC PLAN UPDATES – Jennifer Heller

The Strategic Plan for 2023 to 2026 has been posted on the website.

OLD BUSINESS

The Equity, Diversity and Inclusion Policy has been posted on the website.

NEW BUSINESS

JoAnn Mercado requested approval to apply for an FDA grant for the Food Protection Committee to host a one to two-day conference in 2024. After some discussion, Ed Norris made a motion for approval, it was seconded by Jason Ravenscroft and passed unanimously.

CHAPTER REPORTS (All Chapter Reports should be submitted to the Secretary in writing)

NORTHWEST CHAPTER – Karen Teague

Karen reported the next meeting is scheduled for June 22 in La Porte County at Healthcare Foundation of La Porte at 9:30 am Central time. The speaker will be Sharon Pattee, IDOH, and her topic will be brewery inspections.

NORTHEAST CHAPTER – Nicole Corwin

Nicole reported the last meeting was June 15 at Rustic River Outfitters in Huntington County. This was the annual outing. There were 20 members in attendance. Joe Rakoczy presented legislative updates regarding residential on-site sewage changes. Chapter members voted in favor of having an after-hours family group trip to a Tin Cap game. This was the last meeting until after the Fall Conference in September.

WABASH VALLEY CHAPTER – Ed Norris

Ed reported the last meeting was June 1 in Lafayette with members helping at Food Finders Food Bank repacking food items for distribution. This was followed by a business meeting. Claire Fuller will replace Mackenzie Lovelace as Chapter Secretary. The Foods 103 training on June 7 was well received with over 120 members and guests logged in. The next meeting is scheduled for August 3 in Lafayette. Others details TBD.

EAST CENTRAL CHAPTER – Stephanie Cain

Stephanie reported the last meeting was May 25 in Greensburg at the Tree City Brewing Company. This was the first Chapter meeting held in Decatur County. There were 12 in attendance. The Chapter will meet jointly with the Southeastern Chapter on June 29 at the Wheel Lock Campground located in Ripley County. Steve Yearly, IDOH, will speak about water testing in parks and campgrounds.

WEST CENTRAL CHAPTER – Lisa Chandler for Mandy Bales

Lisa reported the last meeting was June 15 at the Sullivan County Extension Office. There was a speaker from the county discussing the post tornado efforts they dealt with as far as emergency response, foods, septic, and other public health issues. The business meeting and lunch was held at the Meier Winery & Vineyard. There was also a short tour of the winery.

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SOUTHERN CHAPTER – Matt Baker – **NO REPORT**

SOUTHEASTERN CHAPTER – Beth Bowlen

Beth reported the Chapter will meet jointly with the East Central Chapter on June 29 at Wheel Lock Campground located in Ripley County. Steve Yeary, IDOH, will speak about water testing in parks and campgrounds.

CENTRAL CHAPTER – Reba Taylor-Hill – **NO REPORT**

Hearing no other business to come before the Board, Jennifer Heller entertained a motion to adjourn the meeting. Reba Taylor-Hill moved that the meeting be adjourned so she can eat lunch; it was seconded by Ed Norris and passed unanimously. The meeting adjourned at 11:10 am.

Submitted by:

Lisa Chandler, Secretary
Tami Barrett, Board Secretary